



"JUST FOR KIDS" FOUNDATION
FONDATION «POUR LES ENFANTS SEULEMENT»

"Just for Kids" Foundation Third Party Fundraiser Application

Thank you for your interest in raising funds for the "Just for Kids" Foundation.

If you wish to organize a fundraising event benefiting JFK, please complete this application at least 12 weeks prior to your event's projected date. As a registered charity, our donors trust us to ensure that our name is associated with events that are consistent with our mission and values. As such we must formally approve all events using our name. A JFK representative will contact you within 48 hours of receiving your completed application.

On behalf of the kids, we thank you in advance for your support!

Contact Information

Name: _____
 Company/Group Name: _____
 Mailing Address: _____
 City/Prov/Postal Code: _____
 Tel: (Bus) _____ (Home) _____ E-Mail: _____

How did you hear about JFK?

Event Information

Name of Event: _____ Date: _____
 Event Location: _____
 Event Address: _____
 Event Details: _____

Budget:

<u>Revenues</u>		<u>Expenses</u>	
Ticket sales:	\$ _____	Venue	\$ _____
Items for sale:	\$ _____	Décor	\$ _____
Sponsorships:	\$ _____	Equipment rental	\$ _____
Auction (silent or live):	\$ _____	Promotion/Advertising	\$ _____
Donation:	\$ _____	Food/beverage	\$ _____
Other:	\$ _____	Other	\$ _____
Total	\$ _____	Total	\$ _____

Projected net revenue: \$ _____

Event Support Requirements

What type of support are you seeking from JFK? _____

Please indicate whether you require any of the following and if so, how many you require:

- Brochure Banner Donation Boxes Volunteers JFK DVD

To help us defray costs, please ensure that all unused materials are returned to JFK.

Please review and sign the Terms of Agreement over —>



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Terms of Agreement

_____ (Organizer) is applying to organize a Third Party Fundraiser (Event) to benefit the "Just for Kids" Foundation (JFK). JFK does not take an active role in planning or organizing the Event. The Organizer will keep JFK informed of developments in all aspects of the Event. JFK may be represented at planning meetings and at the Event.

JFK expressly reserves the right to final approval on anything that uses its name and/or logo. The Organizer agrees to submit all copy for advertisements and other event-related promotional materials to JFK and to obtain JFK's written permission before their production and distribution.

In order to use JFK's name and/or logo, JFK must approve the amount or percentage of net proceeds of the Event to be paid to JFK. In all materials the specifics of the donation must be clearly stated.

The Organizer agrees to handle all monetary transactions for the Event and will present the agreed-upon net proceeds to JFK within 30 days of the Event along with detailed accounting. JFK reserves the right to verify all financial reports. All cheques in relation to donations should be made payable to the "Just for Kids" Foundation. JFK also accepts VISA, MC, and cash donations.

The Organizer acknowledges that JFK adheres to the receipting policies of the Canada Customs and Revenue Agency. Tax receipts can be issued for a donation of \$15 or more. If tax receipts are to be issued, the full name, address, postal code, telephone number, language preference and amount of donation for each donor must be clearly listed and provided to JFK within 90 days of the event. Approval for tax receipts for donated items must be sought prior to your event by contacting the JFK office at 514.989.7673.

The Organizer agrees to underwrite all costs of the Event and/or to secure such underwriting. JFK is not responsible for any financial losses.

JFK accepts no legal responsibility for the Event and cannot be held liable for any risk, injury, or other damages in conjunction with the Event. The Organizer must obtain all necessary permits, licenses and insurance relating to the Event.

Approval of the Organizer's application is valid only for the Event detailed in the proposal. Events held in subsequent years and/or are of a different format must also be submitted for approval.

If JFK has serious concerns over any aspect of the Event or the Organizer, JFK may cancel this agreement by giving the Organizer 24 hours notice. JFK is not responsible for financial or any other damages resulting from such cancellation.

If at any time the terms of this agreement are not adhered to, JFK has the right to cancel this Agreement without notice or recourse and use of the JFK name and/or logo would be prohibited.

I have read, understood and am in agreement with the conditions and information stated in this Agreement.

Signature _____ **Name** _____
Date _____

Thank you for helping us, help the kids!

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